

**Board of Public Works and Safety
Regular Meeting Minutes
July 20, 2015**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance. Street Commissioner Brett Jones was absent.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

There were no public comments.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held July 6, 2015
2. Board of Works Claims.
 - Payroll in the amount of \$361,583.71
 - #071115 Sewer Utilities in the amount of \$7,848.49
 - #071215 RDC Contracts/Utilities in the amount of \$13,017,710.65
 - #071015 BOW Utilities in the amount of \$216,471.19
 - Missed Overtime in the amount of \$1029.84
 - #072015 BOW General Obligations in the amount of \$88,716.22
 - #071915 Sewer Utility Gen. Obligations in the amount of \$11,859.87
 - #071715 BOW Utilities in the amount of \$235,545.93
 - #071515 RDC Contracts in the amount of \$250,000.00
 - #071815 Sewer Utilities in the amount of \$23,075.09

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request to Have "No Parking Sign" installed on Turning Leaf Dr. -Simon Farms – Ms.

Patsy Davis of Grassycreek Court in Simon Farms came forward and requested that the City make the entrance of Simon Farms a “no parking” area. A discussion was held. Mr. Swinehamer made a motion to place a “No Parking” sign on the eastside from Grassycreek Court north to Simon Road, and on the west side from Simon Road to the first driveway, this was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Permission for 1 Mile Walk & 5k Run to Raise Money for Backsacks (food for children in need) – Ms. Deirdre Warrenburg explained that the group Hunger Heroes would like

to have a 1 mile walk, and a 5k run to raise money for food to send home with needy children over school breaks. This will be held on Saturday, November 21, at 9:00 a.m. Mr. Swinehamer told Ms. Warrenburg that we have no jurisdiction over the Masonic Home which is part of the route they presented. Parks Superintendent Chip Orner stated he had no problems with the route on the trails, but if there was a funeral that day they would need to have a re-route plan. Police Chief O’Sullivan stated the route looked fine but the group should look for volunteers to help, as they can only spare three police officers to help with street crossings. Mayor McGuinness made a motion to approve with the condition that Ms. Warrenburg works with the Parks Department & Police Department on the route, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request for Noise Variance for D.J. to Play at 185 Champ Ulysses Street on August 8, 2015

– Ms. Sharon Hood told the Board she would be having a party with a D.J., on Saturday, August 8, 2015, and requested a noise variance from 7:00 p.m. to 11:00 p.m. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Recommendation of Motorcycle Route and Police Assistance as needed for Dancing With the Stars Johnson County Fundraiser – Police Chief O’Sullivan reported that

he spoke with Michele Lee of Johnson County Human Services about this event, explaining that it is a motorcycle ride that will be held August 15th from 10:00 a.m. to 4:00 p.m. They asked for police assistance with the route. Mayor McGuinness made a motion to table since no one was here to present the request. Mr. Swinehamer seconded the motion. A voice vote was taken with all members stating aye. The matter was tabled.

Request Extension of Sidewalk Closure in Front of 178 W. Jefferson Street to October 1, 2015 – Mr. Fred Paris requested an extension to his existing sidewalk closure, to finish this

project. Mayor McGuinness made a motion to approve the sidewalk closure through October 1, 2015, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Sign & Planter in Right-of-Way - Community Development Director

Krista Linke stated she was speaking for the owners of The Marshmallow Monkey located at 41 W. Monroe Street, who requested permission to hang a sign above the right of way and to install a planter box in the right-of-way in front of the shop. Ms. Linke stated that the planter box would be out year round. City Engineer Underhill cautioned that the placement of the planter box might cause drainage issues. Mr. Underhill stated the city should not be responsible for this. Mayor McGuinness made a motion to approve with the understanding that the owners know the planter box may create drainage issues and they will be responsible, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Professional Services Agreement with Crossroad Engineers, P.C. for Urban Trail and Pedestrian Improvements from SR144 to 800 Feet West of Fairground Street Project - City Engineer Travis Underhill presented a contract for a professional services agreement relative to the construction project on Jefferson St., from Johnson Memorial Hospital to City View Apartments. Funding for the project will come from the State of Indiana via INDOT through NPO. This is an 80/20 match. The contract amount is \$219,400.00. A discussion was held. Mr. Swinehamer made a motion to approve subject to funding by the RDC and authorizing the Mayor to sign the contract, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval & Acceptance of the Secondary Plat for Davenport Minor Subdivision – City Civil Technician Mark St. John asked the board to approve and accept the secondary plat for the Davenport Minor Subdivision. A discussion was held. Mayor McGuinness made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

WWTP SCADA Improvements Project Bid Award Recommendation - DPW Superintendent Rick Littleton introduced Mr. Gary Ruston, the Project Manager with Wessler Engineering. The engineer stated that the low bid came from Berry Electric in the amount of \$439,556.00; the second bid was from Sun Electric, Inc. in the amount of \$576,900.00. Mr. Ruston recommended that the board award the bid to Berry Electric as the most responsible and responsive bidder. A discussion was held. City Attorney Gray stated that she had worked on this contract with Mr. Littleton, and since that time the legislature has made changes for contracts. Ms. Gray stated that a sample contract must be executed and an affidavit of compliance with law must verify under oath that the contractor is qualified. Mr. Littleton stated that the contracts and affidavit will be brought back at a future meeting, and that this project will be paid for from unappropriated Sewer Utility funds. Mr. Swinehamer made a motion to award the contract to Berry Electric as the lowest most responsive bid, and authorizing Mayor McGuinness to sign as long as the contract meets all new state requirements, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution No.: 15-08 A Resolution Adopting a Partial Mortgage Release Policy for the Franklin Commerce Bypass Trail Project - City Attorney Lynn Gray explained that the State of Indiana adopted a partial mortgage release policy for small portions of real estate that don't require the homeowner to get a mortgage release. Ms. Gray recommended that we do the same by adopting the proposed resolution in regard to acquiring portions of property from homeowners for the Commerce Bypass Trails Project. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property- Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Ray's Trash Report – The Mayor stated that collection reports from Rays are included in the information attached to the agenda.

Mayor McGuinness stated that the city will hold a surplus auction on Wednesday, September 16th at 10:00 a.m. The Mayor stated that Findley Auctioneers will be handle the sale this year. Mayor McGuinness also stated that Deputy Police Chief Chris Tennell and Lt. Kerry Atwood

will coordinate the auction. Mayor McGuinness made a motion to approve the decision to hold the surplus property auction, the date and time selected, and the appointment of an auctioneer. His motion was seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

City Engineer Underhill told the board that paving on North Main Street was completed last week. Mr. Underhill also stated that work would begin on West Jefferson Street next week from City View Apartments to Johnson Memorial Hospital.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:30 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 07/30/2015

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer